



**Grant Application and Budget Submission**

\* The grant application copies should be double-sided. If you have other Impact Fund grants then all your annual and final status reports need to be up to date.

**General Information**

Please limit to one (1) page.

**I. Organization Information** (please type or print clearly)

**Date of Application:** \_\_\_\_\_

**Name of Requesting Organization and/or Firm:**

\_\_\_\_\_

\_\_\_\_\_  
**Address** **City** **State** **Zip**

\_\_\_\_\_  
**Telephone** **Fax** **E-mail**

\_\_\_\_\_  
**Primary Contact Name & Title**

**Website Address:** \_\_\_\_\_

**Are you a program or project of another organization or non-profit? If so, please provide contact information for the organization and the 501(c)(3) for your fiscal sponsor.**

**Name:** \_\_\_\_\_

\_\_\_\_\_  
**Address** **City** **State** **Zip**

\_\_\_\_\_  
**Telephone** **501 (c)(3)**

**How did you hear about The Impact Fund’s Grant Program?**

\_\_\_\_\_

**II. Case Summary (include docket number and court or agency)**

**Name of the Case:** \_\_\_\_\_

**Is this a class action case?** \_\_\_\_\_

**Brief Summary of the Case:**

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**Amount Requested:** \$ \_\_\_\_\_

**Will there be a right to recovery of attorneys fees/costs if you are successful?:** \_\_\_\_\_

**How will grant funds be used?** (e.g. expert witnesses, photocopying, depositions, etc):

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**Previous Grants:** If you have received grants from The Impact Fund before, please fill-out the following:

<b>Case Name</b>	<b>Amount</b>	<b>Dates</b>	<b>Grant Number(s)</b>	<b>Grant Repaid?</b>

**II. Applicant Description**

Please limit to one (1) page.

**Describe the applying individual or organization’s background and experience relevant to this type of litigation.**

**Please provide two references for lead counsel.**

Name: \_\_\_\_\_ Contact Number: (\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_ Contact Number: (\_\_\_\_) \_\_\_\_\_

**Identify attorneys expected to be involved in this case, including co-counsel, pro-bono, etc.**

**If there is a co-counsel arrangement, describe any cost sharing and lead counsel agreements.**

**If there is a sponsoring non-profit organization, describe its mission and relevant experience.**

### **III. Case Description**

(Please limit to eight (8) double-spaced pages.)

#### **1. Describe the claim raised in the proposed litigation.**

- If the complaint or other document has been drafted, please include two (2) copies with your application.
- If litigation has commenced, state its status, venue and the names(s) of opposing counsel.

## **2. Potential Impact of the case**

**a)** Describe the need or problem addressed by the litigation, concentrating on the public benefit and charitable purposes of the proposed litigation.

**b)** What are the relevant demographics of the affected class/community (i.e. race, national origin, gender, economic class etc.)

c) Discuss how the proposed litigation fits in with the goals and purposes of The Impact Fund.

d) Is the goal of the case to make or develop law or to enforce existing law?

### **3. Current Status of the Case**

a) Anticipated length of the case

b) Potential problems or risks involved in pursuing litigation.

c) If the case is not yet filed, provide an estimated filing date.

d) Date of class certification motion: \_\_\_\_\_

e) Date of discovery cut-off: \_\_\_\_\_

f) Date of trial: \_\_\_\_\_

g) Status of class certification:

h) Describe pending dispositive motions or appeals.

#### **4. The Bigger Picture**

a) How does this litigation fit into a broader strategy – legal, political, grassroots, organizing, etc?

b) In what way is the relevant community aware of, supportive of, or integral to this strategy?  
Please describe how the plaintiffs and organizations you are working with represent the affected class/community, and the role they have in making litigation decisions such as choice of remedies or settlement

c) What other groups/classes are potentially affected by the litigation?

d) Discuss political implications.

e) Discuss access to court implications.

#### **5) Explanation of Financial Necessity**

- a) How would this litigation impose an undue financial burden on your organization or firm?
  - o If this is a joint application from several firms and/or organizations, the financial necessity must be addressed for all groups.
  - o If this is an application from one firm among a number working on the case, explain how co-counsel is assisting in funding the case.

b) How will the grant money be used?

c) What is the overall litigation budget for the case?

d) Describe other means of funding being sought and granted (foundation support, fundraising, cost-sharing with co-counsel, etc). Please be specific.

e) If this is a supplemental grant request, explain what new or unanticipated developments and unanticipated expenses occurred since the last grant application.

